

ASFG Elementary Birthday Party Guidelines



In School Birthday Party Celebrations

- You need to contact your child's teacher, in advance, to let her/him know that you would like to celebrate your child's birthday at school.
- You can celebrate your child's birthday in school during recess time.
- The celebration consists of bringing cake/cupcakes and drinks for your child and classmates (no "bolos", party favors or balloons).
- Do not bring glass containers or sharp objects like knives.
- Please do not share food with students from other classes.
- The celebration will be held in the cafeteria, at the table assigned for your child's classroom, during the first 10 minutes of recess.
- Siblings may not attend a birthday party and miss class time.
- Make sure that you follow the ASFG Green Party Guidelines.

Birthday Party Celebrations Outside of School

- If you are going to pass out invitations at school make sure that you invite everyone in your child's classroom.
- You may choose to invite either all the girls or all the boys in your child's classroom. The idea is that no one is left out.
- **Never** interrupt a class to pass out invitations. Send them with your child and have him/her ask the teacher when the best time to pass them out is.
- If you are going to have a small party with only a few of your child's friends, please do not pass out the invitations at school and tell your child to be discrete about the party. Think about being sensitive to other's feelings.
- Our suggestion is that every parent takes their own child to the party but, if for some reason you are planning to take students with you to an after school party you need to:
 - Complete the "After School Party" authorization that provides specific information about the location of the party and the guest list.
 - All the children that are invited to the party will need to have written authorization (all forms are found in the office)
 - On the day of the party it is recommended that you leave school at 2:45 through the Filadelfia gate. This way you will avoid the heavy end of the day traffic. Early dismissal is not permitted for party purposes.
 - Only ASFG parents have authorization to take groups of students to an after school party.